



Capstone Access Approval Form (for Students)

SUA students wishing to access capstone projects from previous years are required to first complete this form and obtain the signature of their capstone mentor. The completed form should then be brought to the library Circulation Desk. The library will notify the student when the capstone is ready to be viewed or checked out.

Date Requested

Student's Name

Mentor's Name

Information about the Capstone to be Accessed:

Year

Concentration

Author

Title

Reasons for Request

Preferred Format:

Paper (Available within 3 business days. Can be checked out for 4 hours at a time.)

Electronic (Available within 1 business day. Can be viewed in Box only. Cannot be downloaded or printed.)

The request has been approved by

Signature of Capstone Mentor

Name of Library Staff Member and Date Accessed